



## VIDYASAGAR INSTITUTE OF MANAGEMENT

### विद्यासागर प्रबंधन संस्थान

Near Awadhपुरi, B.H.E.L., Bhopal (M.P.)-462 022 (India)  
अवधपुरी के पास, भेल, भोपाल-462 022 (भारत)

PROFORMA FOR FINANCIAL ASSISTANCE FOR PRESENTATION OF  
RESEARCH PAPER/ARTICLE BY FACULTY  
प्रध्यापकों को शोध पत्र प्रस्तुतिकरण के लिए आर्थिक सहयोग प्रदान करने हेतु प्रपत्र

### Part : A

We are presenting a paper as per the following details:

Names with of Coauthors (students)			
Title of the paper			
Name of the conference /Journal			
Dates of the conference			
Venue			
Registration fee + Transaction fee (Specify in Rs)			
Other details about the conference			

### Enclosed (kindly give enclosure):

- Copy of the paper
- Acceptance letter from conference secretariat/journal

### Part : B

B.1 The paper being submitted for presentation is our original work and not been submitted elsewhere for publication/presentation.

B.2 We have NOT availed the facility of sponsorship from the institute earlier.

OR

I/We have availed the facility in (mention year) and (mention year).

B.3 The novelty of the paper is due to:

(N<sub>1</sub>) .....

.....

(N<sub>2</sub>) .....

(N<sub>3</sub>) .....  
.....  
.....

B.4 I/We undertake the responsibility of submitting a copy of the paper to the library, and also understand that failing to do so will result in disciplinary action.

B.5 We also understand that if any information is found to be incorrect, we are liable for punishment (which may include penalty/expulsion etc.)

B.6 The paper is recommended for the conference/journal due to the following reasons:

(R<sub>1</sub>) .....

(R<sub>2</sub>) .....

(R<sub>3</sub>) .....

Signature: .....

Name: .....

Date: Faculty 1 Faculty 2 Faculty 3

### Part : C

I will take the advance and also take the responsibility of settling the advance within a period of 3 weeks from the date of getting the money:

Signature  
Name of faculty:

Recommendation by the Director

- To:
1. Registrar
  2. Accounts Officer
  3. PA to Director: To maintain a copy of the paper and covering letter
  4. Faculty coauthor